

**WATERFORD ELEMENTARY SCHOOL  
PTO MEETING MINUTES 03/02/23**

**Participants**

OFFICERS PRESENT:

President - Mariah Barrus

Vice President - Jaime Jenkins

STAFF IN ATTENDANCE -

OTHERS IN ATTENDANCE - Tara Briggs, Amanda Sprague, Whitney Otto, Lisa McLaughlin, Stephanie Thompson

Virtual - Monica Horton

Meeting called to order at 9:30am.

The agenda for the meeting was as follows:

**1. Welcome and Introductions**

**2. Bingo Night Update**

- Need volunteers to sell bingo cards in front as well as volunteers to help with concessions
- Ordered new prizes and added some new options
- Selling pizza early, and selling hot dogs the day of, cookies/candy and water
- Need to send a Sign Up Genius out for volunteers

**3. Tara Briggs & Kate Mahood- Spring Fling Update**

- Bins will be in classrooms, and categories have been selected, Jeff Bean confirmed for DJ w/a price increase
- Asking for items to make at least 2 baskets per class
- Timeline: Email to room moms 3/20, Collection bins in rooms 3/20, Flyers home for presale pizza 3/21, Orders and Items due 3/31, Basket Prep 4/10
- Budget may increase slightly, using pizza vendor, and trying to figure out a better ticket process, and also need pens for ticket sales the night of the event.

- Tickets will not be entered for families not in attendance. It will be up to families to find a way to get their tickets turned in.

#### **4. Update on Gala**

- Still need volunteers to ask for donations.
- There is concern if this event doesn't occur, a new fundraising event would need to take its place.
- We should know by mid March if the event is going to take place.
- A committee will be meeting soon to get organized. Please reach out to Mariah if you would like to help with this event.

#### **5. Pavillon Update**

- The school board won't approve the project until the final design for the addition is complete, hopefully by summer of 2024.
- We will still continue to fundraise and plan for the project and brainstorm a new idea for a more immediate project for the school.
- Will send an email to the school explaining this process and updates. The PTO is waiting on a rendering to share with the community to what the project will look like once completed.
- The PTO is open to hearing some new ideas for projects that we can complete ASAP and current families can enjoy.

#### **6. Need New Board Members 2023/24 School Year**

- The president and treasurer positions will be open. Monica-can we start to add this to all future PTO email updates, and include the PTO website and social media accounts for reference.
- Elections will take place at the June 1st meeting. Any positions can be up for re-election.
- Committee chairs, please reach out to Mariah if you would like to continue with your committee by May 4th.

**7. Next meeting:** April 10th at 9:30 am  
Meeting was called to an end at 10:25am