

**WATERFORD ELEMENTARY SCHOOL
PTO MEETING MINUTES 02/02/23**

Participants

OFFICERS PRESENT:

President - Mariah Barrus

Vice President - Jaime Jenkins

STAFF IN ATTENDANCE – Andrew Heironimus

OTHERS IN ATTENDANCE – Tara Briggs, Amanda Sprague, Whitney Otto, Lisa McLaughlin, Justin Blue, Kim Egan, Heidi Bickart, Amanda Vela, Raquel Chapman, Jen Ramsburg

Virtual - Monica Horton, Kelly Blanks, Amy Piatt

Meeting called to order at 9:33am.

The agenda for the meeting was as follows:

- 1. Welcome and Introductions**
- 2. Finance update from Tina Sehgal- Fair overview**
 - Review of the budget and sharing of the budget to date
- 3. Update on Gala**
 - Meeting will be happening soon, most likely a Monday
 - Need to look for donations and auction items
 - PTO needs parents to volunteer to help find items
 - Gala will be May 13th
 - Need info for the gala to add to the website
- 4. Update on Skate Night**
 - February 10th 7-9
 - Have to purchase food from the rink this time, we can't bring food/drinks in as we've done before

5. Update on Pavilion Project

- Waiting on 2nd quote, and a 3rd company to get back to the PTO
- 1st quote was \$43,000
- Goal would be to raise \$60,000

6. 5th Grade Play

- Questions about if any changes were made to the budget and past play budgets
- The play should be and needs to be discussed as a 5th grade class and they need to have a class meeting, it's not a PTO discussion
- A parent needs to be in charge of the budget, the idea of asking for a per student donation was suggested

7. New or Old Business

- We don't have a set of bylaws. This PTO board will research and present a set of bylaws towards the end of the school year and then vote on them at the following meeting.
- At the last meeting of the MSAAC it was learned that the subject matter of the SOL's may be changed. It was encouraged to attend these meetings to learn about many different topics that are helpful to any parent at the school. Meetings take place the 3rd Wednesday of every month at 21000 Education Ct, Ashburn, VA 20148.

8. Next meeting: March 2nd 9:30 am

Meeting was called to an end at 10:38 am